

Mebane Jeep Club

Board Meeting Minutes

Date: April 1, 2026

Time: 6:38 PM – 8:15 PM

Location: Parker Residence

1. Call to Order

The meeting was called to order by **Tim Kauwell** at **6:38 PM**.

2. Attendance

Members Present:

David Parker, James King, Myia Petitt, Tim Kauwell, Crystal G, Sharyn Gamble, Lisa Parker
Emily Dodson, Tammy Hall, Christina Robbins

3. Old Business

- No technical old business discussed.
- Recommendation made for **previous board members to attend meetings** to support leadership transition.

Key Discussions:

- **Emily Dodson** expressed willingness to remain the “face of the club” and assist with events through her contacts. She voiced confidence in the new board.
- Future meeting locations were discussed once the Parker family transitions off the board.
- **Thomas Gamble** emphasized that “the president should know members’ names” and confirmed continued leadership of **Uwharrie trips**.
- **Christina Robbins** advised:
 - Avoid repeating last year’s “intense environment.”
 - Add multiple individuals to the **treasurer/bank account** for smoother financial operations.

4. New Business

4.1 Communication & Technology

- Creation of **role-based email addresses** (e.g., *@mebanejeepclub.net*) for improved communication.
- Passwords can be reset when leadership transitions occur.
- **GroupMe Updates:**
 - Transition toward a **newsletter format** instead of frequent meetings.
 - New group chat to be created annually.
 - Emphasis on respectful communication.

4.2 Upcoming Events

- **Mebane Autism Walk**
 - **Date/Time:** April 11, 2026 @ 3:00 PM
 - Activities: Jeep display, games, fire department setup.
 - Strategy: Attend, support, and assess organization.
 - Collaboration: Myia, Thomas, James, Lisa, and Mr. Parker.
 - Motion to participate: **Approved.**
- **Jimmy Buffett Tribute Band Event**
 - **Date:** June 20, 2026
 - Lead: James
 - Includes food trucks, paid entry, and potential “Glow & Shine” with trophies.
 - Site visit planned with Tim and Thomas.
- Additional mentions:
 - Parade
 - Paws4Ever

5. Committees Established

Each committee will include a board member for oversight:

- **Outdoor Adventure Committee**

- Lead: Tim
 - Support: Thomas
- **Outreach Committee**
 - Oversight: Crystal
 - Lead: Emily
 - Support: James
 - Includes event suggestion forms and scheduling coordination
- **Events Committee**
 - Oversight: James
 - Lead: Emily
- **Merchandising Committee**
 - Oversight: Myia
 - Members: Lisa Parker, Sharon
- **Social Media Committee**
 - Oversight: David
 - Member: Donnie Williams
 - Board retains control over rules and admin rights

Motion to approve committees:

- Motion: Myia
- Second: James
- **Approved**

6. Special Roles

- Proposal to designate **Emily Dodson as Club Ambassador**
 - Role: Support board functions without voting authority
 - Motion: David Parker
 - Second: James King

- **Approved**

7. Financial & Administrative Matters

- Bank account access issues identified:
 - Current authorized individual: Christina Robbins
 - Requirement: All members present to update account
 - Alternative: Provide official meeting minutes documenting removal of current treasurer and named new treasurer
- **Approved Changes:**
 - Remove: Christina Robbins from treasurer position
 - Add: Myia Pettitt as Treasurer and David Parker and James King to bank account
- Financial controls to implement:
 - Minimum of **two authorized individuals on account**
 - Require **two-person cash counts** for events
 - Develop standardized financial documentation

8. Calendar & Scheduling

Upcoming activities:

- Trash Pickup: April 12 @ 8:00 AM (Bowling Alley → Bright Penny brunch)
- Meet & Eat: April 14 @ 6:00 PM (Culver's, Burlington)
- Club Meeting: April 29 @ 6:00 PM (Parker Residence)
- Board Meeting: May 6 @ 6:30 PM

Additional ideas:

- Dogwood Festival participation
- Trivia Nights (Wednesdays)
- Monthly birthday dinners

9. Governance & Operations Discussion

- Need to:

- Review and update **bylaws**
- Develop **event request forms**
- Track member dues (good standing list)
- Create official **letterhead**
- Standardize accounting procedures
- Sponsorship considerations:
 - Avoid exclusivity (“no monopolies”)
 - Evaluate sponsors (including returning non-local sponsors)
- Event participation expectations:
 - Proposal: Minimum board presence (at least 3 members)
 - Consider flexibility for extenuating circumstances

10. Additional Notes

- Tim temporarily left due to a family emergency and returned at **7:45 PM**.
- Recommendation to **vet external clubs** before attending events (social media review, etc.).

11. Adjournment

- Motion to adjourn: Myia
- Second: David
- Meeting adjourned at **8:15 PM**